

## SCRUTINY COMMISSION FOR RURAL COMMUNITIES

**MONDAY 18 JUNE 2012**  
**7.00 PM**

**Bourges/Viersen Room - Town Hall**

### AGENDA

Page No

1. **Apologies for Absence**

2. **Declaration of Interest**

*At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.*

3. **Minutes of the Meeting Held on 19 March 2012**

1 - 8

4. **Review of 2011/2012 and Work Programme for 2012/13**

9 - 14

5. **Forward Plan**

15 - 28

6. **Date of the next Meeting**

16 July 2012



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

Committee Members:

Councillors: D Over (Chairman), D Lamb (Vice Chairman), D Sanders, McKean, E Murphy and D Harrington

Substitutes: Councillors: S Allen, J R Fox and Sylvester

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**MINUTES OF A MEETING OF THE SCRUTINY COMMISSION FOR RURAL  
COMMUNITIES HELD AT THE BOURGES / VIERSEN ROOM, TOWN HALL  
ON 19 MARCH 2012**

**Present:** Councillors D Over (Chair), D Sanders, D Harrington, N Sandford and E Murphy

**Also Present:** Alex Hall - Peterborough Youth Council  
Jordan Heather – Peterborough Youth Council  
Stuart Wainright - Head Teacher of Barnack Primary School

**Officers Present:** Peter Heath-Brown, Planning Policy Manager  
Jonathan Lewis, Assistant Director Education & Resources  
Leonie McCarthy, Social Inclusion Manager  
Julie Rivett, Neighbourhood Manager, North and West  
Gary Goose, Community Safety Strategic Manager  
Karen S Dunleavy, Governance Officer

**1. Apologies for Absence**

Apologies for absence were received from Councillors Nawaz and Shaheed.

**2. Declaration of Interest**

**Item 5 - Update on New Planning issues and Item 6 - Community Action Plans**

Councillor Murphy declared a personal interest in his work with community involvement.

**3. Minutes of the Meeting held on 9 January 2012**

The minutes of the meeting held on 9 January 2012, were approved as a true and accurate record.

**4. Education Attainment in Rural Areas**

The Commission received a presentation from the Assistant Director for Education and Resources regarding attainment for schools in rural areas. Members were also advised that the report contained a wider overview of comparisons for all schools in Peterborough.

Key points within the presentation included:

- Birth rates in rural area;
- Education standards within rural areas had met Governments expectations;
- Any areas of concerns in schools performance would involve intervention from Peterborough City Council;
- Progress of success to ensure a child leaves school with the Government education standards;
- Overall education standards in rural primary schools within the Ofsted inspections had scored high;
- Secondary Education standards had achieved a high attainment level;

- Early years and Childcare provision in rural areas had also scored a good offset grading;
- Concentration over providing education for Eye, where the population was increasing;
- Rebuild at Newborough, John Clare; and
- Tracking development of schools.

**Observations and questions were raised and discussed including:**

- Members raised a question regarding what the maximum capacity for pupil intake for Arthur Mellows was and whether it was at a critical level? *The Assistant Director Education & Resources advised that the capacity level for schools was varied. Members were also advised that places for children moving into the area from the City would not be reserved.*
- Members raised concerns over the extra housing provision identified for Eye village within the City Council's Housing Strategy, and sought clarification over why the Council had not increased the capacity levels at Arthur Mellows Village College in order to meet the education needs of children in rural areas? *The Assistant Director Education & Resources advised Members that the Education department were aware of the development plans for Eye and would continue to communicate the Council's position for education needs in rural areas. Members were also advised that the use of S106 money was being utilised in rural areas in order to expand existing schools. In addition Members were advised that school places would be allocated to rural children in City schools, if the rural schools capacity was at the maximum limit.*
- Members commented that school places needed to be maintained for the rural areas. *Members were informed that currently the Council were fortunate to provide spaces so far and was mindful about development pressures. Members were also advised that, rural schools in Norfolk had recently been forced to close due to the lack of student intake.*
- Members raised a question regarding free school meals for vulnerable children from deprived areas and what impact the pupil premium had on school funding? *Members were advised that there had been a number of pupil premium funding applications and each premium allocated was for £600 per child identified as vulnerable. Members were also advised that the funding was not ring fenced and that schools would decide how to spend it. Members were also advised that there was a pupil premium allocation of £250 per child, for forces children moving into the area.*
- The Head of Barnack Primary School advised Members that Ipads had been introduced to the school through the pupil premium funding, for vulnerable children.
- Members raised a question over the attainment figures for schools that had been closed in Lincolnshire and Cambridgeshire compared to Peterborough? *The Assistant Director Education & Resources would provide information separately to the Commission.*
- Members sought clarification over what the priority was for the allocation of school places to accommodate Lincolnshire children over Eye children for Arthur Mellows School? *Members were advised that the admissions criteria for school spaces were allocated on a catchment area criteria and special educational needs basis.*
- Members sought clarification over the Education Maintenance Allowance (EMA) and what impact the changes had on vulnerable students? *Members were informed that EMA was a flat rate allowance, which had been replaced by a bursary scheme for post 16 year old children in education. Members were also advised that the bursary scheme was in its embryonic stage and that time would tell on how students would be affected by the changes.*
- Members sought clarification over the Rural West Children's Centre and whether there was any provision to provide places for children living outside the main area? *Members were informed that any child was entitled to a placement at any Children's Centre in the rural area; however, parents would be responsible for meeting the travel needs of their child. Members were also advised that an exercise was being conducted to change the focus on Children's Centres in order to engage with the very hard to reach communities.*

- Members raised a question about what advertising was being conducted to promote the provision of free school meals? *Members were advised that advertising had taken place through local media, Job Centre Plus and other organisations in order to encourage parents to sign up to the service.*
- Members sought clarification over what methodology was adopted to ascertain how many extra classrooms would be required for future education provision in areas of the City with housing development? *Members were advised that modelling was conducted around census data to make provisions for the short and long term educational needs of Peterborough.* The use of S106 money to develop or extend schools was dependent on the number of houses being placed in the area of development.
- Members raised a question regarding the financial benefits of providing school places for children living outside of the Peterborough area? *Members were informed that the funding received from other Local Authorities due to the out of catchment placements, which had provided extra classrooms, had kept those schools receiving the funding viable.*
- Members sought clarification over the rural primary schools performance indicator results and requested further information on what indicators were used and what method of marking was conducted for level four tests? *Members were informed that level four exams included a range of disciplines that children would be tested on. Members were also advised that level four exams were externally marked, unlike the level one and two tests which were marked by teachers.*
- Members sought clarification over whether charges had been recently introduced for the use of Children's Centres in rural areas? *Members were informed that the only charges in place were for other activities provided outside of the normal Children's Centre sessions. Members were also advised that there would be no charge for a child's placement at a Children's Centre.*
- Members sought clarification over the recent call in, on the procurement exercise to introduce a third party provider of Children's Centre Services and whether there was an impact for rural areas? *Members were advised that the procurement exercise had included Children's Centres in rural areas.*
- Members sought comments regarding the impact on schools providing Community Education? *Members were advised that providing Community Education had provided a positive impact.*

The Commission received a presentation from the Head Teacher of Barnack CofE Primary School which included the plan introduced to improve the Ofsted results from good to outstanding at the school.

Key points within the presentation included:

- Using an Olympic analogy to drive improvements;
- Provision of staff training;
- Revision of the schools' values and ethos;
- Focusing on improving core curriculum subjects;
- Teachers helping each other;
- Rewards systems;
- Introduction of new clubs;
- Improvements on safeguarding;
- Children feeling proud to attend school;
- Learning conferences which involved one to one sessions for all children;
- Improvements to the school building and school grounds;
- Creative curriculum focusing on key skills;
- Involvement from neighbouring schools; and
- Work to maintain the current Ofsted standards and the challenges involved.

### **Observations and questions were raised and discussed including:**

- Members sought clarification over whether a Church of England status for schools provided a positive impact for children? *The Head Teacher of Barnack CofE Primary School advised Members that there was a positive impact due to values, ethos and the children embracing these; however, schools would not necessarily need to be church run schools.*
- Members sought clarification over the low attainment figures for Barnack CofE Primary School, which had been highlighted within the report? *The Head Teacher of Barnack CofE Primary School advised Members that the low figures were due to children moving into year two, or were from other schools.*
- Members commented that Barnack CofE Primary School's improvement success should be shared with other schools in Peterborough.

### **ACTION AGREED**

It was agreed that the Assistant Director Education & Resources:

1. Would arrange for a report to be brought back to the Scrutiny Commission for Rural Communities to outline the work being carried out to promote the services provided by Children's Centres; and
2. Provide comparison figures on performance in Peterborough schools against neighbouring authority schools of a similar size.

### **5. Update on New Planning issues**

Councillor Sanders left the meeting at this point.

The Commission received a presentation from the Planning Policy Manager, which included information regarding the Draft Statement of Community Involvement (SCI) and the National Planning Policy Framework.

Key points within the presentation included:

- Reasons for updating the SCI, which was due to new legislation being introduced through the Localism Act;
- Contents of the updated SCI;
- Pre-application consultation;
- Neighbourhood Planning – Allowing communities to formulate their own views about what new houses, businesses and shops should look like and where they should go for the future;
- New planning process that was expected to be introduced from 6 April 2012;
- Process was to be initiated by Parish Councils or Neighbourhood Forums;
- A body to be in place to produce a Neighbourhood Plan, which would not be initiated by the Local Authority;
- Council's role was to ensure that there was no conflict;
- A Neighbourhood Plan would have to be agreed by at least 50% of the people voting in a referendum;
- The Council's responsibility to monitor and ensure that all legislation was being met;
- Statement of Community Involvement was to be considered at a Cabinet meeting due to be held on 26 March 2012;
- Following consideration and consultation, the final version of the Statement of Community Involvement would be presented to Cabinet for adoption in Autumn 2012;
- National Planning Policy Framework (NPPF) was intended to replace all planning policy.

- The NPPF final version was expected to be published around the time of the Government's budget announcements; and
- The Council's recent adoption of the Housing Strategy was intended to aid the process.

#### **Observations and questions were raised and discussed including:**

- Members sought clarification over whether the changes would be introduced for the planning of a development of over two hundred houses? *The Planning Policy Manager advised Members that the Council was awaiting information from the Government on what the levels would be.*
- Members were advised that it was up to Neighbourhood Planning to decide what should be included in the Community Plans?
- Members commented that in terms of development for rural areas, two hundred houses were thought to be a considerable number and whether the amount of consultation should be taken into account when considering a planning application? *Members were advised that the Council would encourage consultation, which was advisory. Members were also advised that the more consultation conducted by developers, the higher their chance was of being granted planning permission, provided they revised their scheme in response to public comments.*
- Members sought clarification over what support would be provided to Community Groups for the process of Neighbourhood Planning and whether there would be a Scrutiny function? *Members were advised that Parish Councils were in a better position to start the new process. Members were also advised that further guidance was awaited from the Government; however, there was an understanding on how the planning process was going to work for all communities.*
- Members sought clarification over whether verbal comments would be presented to Cabinet on 26 March 2012? *The Planning Policy Manager advised Members that comments from all Scrutiny Committees and Commissions would be presented to Cabinet.*

#### **RECOMMENDATION**

The Scrutiny Commission for Rural Communities recommend that Cabinet:

- (i) Maintain the current resources available in order to aid both Parish Councils and Neighbourhood Forums to undertake the role of preparing Neighbourhood Plans; and
- (ii) Consider increasing resources in order to provide further support to both Parish Councils and Neighbourhood Forums to undertake the role of Neighbourhood Planning; and
- (iii) Take note of comments made by the Scrutiny Commission for Rural Communities which were:
  - Although the Government might set national thresholds for the size of developments that would be subject to the requirement for pre-application consultation (for example, only those proposals for development of two hundred or more dwellings), it was often much smaller developments that would cause controversy or problems, particularly in villages. Therefore, the Council should encourage developers to undertake pre-application consultation on proposals for much smaller schemes; and
  - The Council should make particular efforts to encourage Neighbourhood Groups in non-parish areas in order for them to become set up as Neighbourhood Forums and to undertake Neighbourhood Planning.

Members of the Scrutiny Commission for Rural Communities voted 3 in favour of the recommendation and 1 abstention.

## **ACTION AGREED**

It was agreed that the Planning Policy Manager would raise the comments and recommendation made by the Scrutiny Commission for Rural Communities regarding the Draft Statement of Community Involvement at the Cabinet meeting due to be held on 26 March 2012.

### **6. Community Action Plans**

The Commission received a presentation from the Community Safety Strategic Manager, which included information regarding the Community Action Plan (CAPs) and outlined the purpose of the plans.

Key points within the presentation included:

- Neighbourhood profile and the make up of what community demographics included;
- Comparisons across wards;
- What Committees and Panels were being conducted currently in ward areas;
- What community priorities were;
- Instruction sheets on developing the structure of a plan;
- Acknowledgement of all Groups, Members and Community Groups that had become involved in developing the CAPs;
- Activities that had been carried out to produce the CAPs; and
- Using the Strategic Delivery Plan to develop CAPs;

#### **Observations and questions were raised and discussed including:**

- Members sought clarification on how each of the villages' individual needs would be included in the CAPs and what the process would be? *The Neighbourhood Manager for North and West advised Members that every Parish Council would be engaged and that each Local Plan or Vision Statement would feed into the CAPs. Members were also advised that the Strategic Priorities would be captured for each rural area.*
- Members commented that profiling and statistics was referred to within the report; however, there was no mention of an action plan on how these would be achieved. Members also commented that it would be beneficial to include some targets or standards into the CAPs and that they should be more strategic with a higher level of input from a lead Member. *The Neighbourhood Manager for North and West advised Members that the Single Delivery Plan provided guidance for the Neighbourhood Committees in order for them to agree the targets and baselines to be set. Members were also advised that the report included a spine diagram which outlined what social factors existed for communities, which would also build a base for developing targets.*
- Members also commented that plans should be made to brief new members on the CAPs process at their induction following the Local Elections.
- Members commented on the involvement of Neighbourhood Committees and the allocation of S106 money. *Members were advised that one of the key roles of the Neighbourhood Management Team was to ensure that S106 money was used in the wider City area that had a strategic link. Members were also advised that priorities identified within the CAPs should drive the allocation of S106 money.*

## **ACTION AGREED**

It was agreed that the Neighbourhood Manager for North and West would send an email to Parish Council's and Parish Chairs outlining what the main priorities should be within Community Action Plans in order to direct the allocation of S106 money.



## **7. Forward Plan of Key Decisions**

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

No items were identified to be brought back to the next meeting

CHAIRMAN  
7.00pm - 9.20 pm

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<b>SCRUTINY COMMISSION FOR RURAL COMMUNITIES</b>	<b>Agenda Item No. 4</b>
<b>18 JUNE 2012</b>	<b>Public Report</b>

## Report of the Solicitor to the Council

Contact Officer – Paulina Ford, Senior Governance Officer, Scrutiny  
Contact Details – (01733) 452508 or email paulina.ford@peterborough.gov.uk

### REVIEW OF 2011/2012 AND WORK PROGRAMME FOR 2012/13

#### 1. PURPOSE

- 1.1 To provide the Commission with a review of the work undertaken during 2011/12 and to develop a work programme for 2012/13.

#### 2. RECOMMENDATIONS

- 2.1 That the Commission considers the 2011/2012 year in review and makes recommendations on the future monitoring of these items where necessary.
- 2.2 That the Commission determines its priorities, and develops a work programme for the forthcoming year.

#### 3. REVIEW OF 2011/12

- 3.1 The Scrutiny Commission for Rural Communities was established by Council at its annual meeting on 18 May 2009. During the year 2011/2012, the Commission considered the following issues:

- Planning Policy Update
  - Design and Development in Selected Villages Supplementary Planning Document (SPD) – Adoption:
  - Site Allocations Development Plan Document – Submission and Examination Stage:
  - Planning Policies Development Plan Document – approaching pre-submission stage
- School Bus Pick Up Points in Rural Locations
- Making Villages Energy Sustainable
- Footpaths and Cycle routes in Rural Areas
- Draft Housing Strategy 2011 - 2015
- Peterborough Enterprise Centre – Engagement with Rural Communities
- Presentation from Transport Police – Railway Crossings
- Budget 2012/13 and Medium Term Financial Plan
- Educational Attainment in Rural Areas
- Update on new Planning Issues, including draft Statement of Community Involvement
- Community Action Plans

- 3.2 For the information of the Commission, copies of the recommendations made during the year are attached at Appendix 1.

#### 4. WORK PROGRAMME 2012/13

- 4.1 In accordance with the Constitution, the Commission is responsible for setting its own work

programme in line with the Council's key priorities and the Commission's remit.

4.2 The Commission's remit is:

- a) The Commission shall comprise 7 members and not more than 4 non-voting co-opted members.
- b) A member of the Cabinet shall not be appointed to the Commission.
- c) The quorum shall be 4 voting members.
- d) To discharge overview and scrutiny functions, excluding call-in, in relation to any area within the remit of the Scrutiny Committees which has potential for significant impact on the rural communities of Peterborough.
- e) To scrutinise the agencies, mechanisms and processes involved in delivering services to rural communities.
- f) To contribute to the development of policies, strategies and plans in relation to the delivery of services to rural areas.
- g) To advise on and monitor crime and disorder issues in rural areas.
- h) To establish time limited working groups to undertake specific enquiries.
- i) To consider any appeals from petition organisers who are not satisfied with the outcome of the Council's consideration of their petition.

4.3 A draft work programme which shows the items which are currently scheduled along with items carried over from last year is attached at Appendix 2.

**5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

5.1 Minutes of the Scrutiny Commission for Rural Communities held on 20 June, 18 July, 19 September, 21 November 2011 and 9 January, and 19 March 2012.

**6. Appendices**

6.1 Appendix 1 - Recommendations made during 2011/2012  
Appendix 2 – Draft Work Programme 2012/13

**SCRUTINY COMMISSION FOR RURAL ISSUES  
RECOMMENDATIONS MADE DURING 2011/2012**

**APPENDIX 1**

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
<p><b>19 MARCH 2012</b> <b>Update on New Planning Issues</b></p>	<p>The Scrutiny Commission for Rural Communities recommend that Cabinet:</p> <ul style="list-style-type: none"> <li>(i) Maintain the current resources available in order to aid both Parish Councils and Neighbourhood Forums to undertake the role of preparing Neighbourhood Plans; and</li> <li>(ii) Consider increasing resources in order to provide further support to both Parish Councils and Neighbourhood Forums to undertake the role of Neighbourhood Planning; and</li> <li>(iii) Take note of comments made by the Scrutiny Commission for Rural Communities which were: <ul style="list-style-type: none"> <li>• Although the Government might set national thresholds for the size of developments that would be subject to the requirement for pre-application consultation (for example, only those proposals for development of two hundred or</li> </ul> </li> </ul>	<p>Cabinet</p>	<p>Cabinet RESOLVED to:</p> <ol style="list-style-type: none"> <li>1. Approve the draft Statement of Community Involvement for the purposes of public consultation, subject to any minor changes necessary in order to ensure that it aligned with the final neighbourhood planning regulations published in mid March;</li> <li>2. Agree, for the interim period between 6 April 2012 and the adoption of the Statement of Community Involvement (scheduled for later in 2012), that the provisions set out in the draft Statement of Community Involvement in respect of Neighbourhood Planning be applied; and</li> <li>3. Endorse the continued production of Community Action Plans, based on the outline detailed at paragraphs 4.23 to 4.29.</li> </ol> <p>The Commissions comments were included in the report to Cabinet.</p>

**SCRUTINY COMMISSION FOR RURAL ISSUES  
RECOMMENDATIONS MADE DURING 2011/2012**

**APPENDIX 1**

MEETING DATE / ITEM	RECOMMENDATION	REFERRED TO	RESPONSE TO RECOMMENDATIONS
	<p>more dwellings), it was often much smaller developments that would cause controversy or problems, particularly in villages. Therefore, the Council should encourage developers to undertake pre-application consultation on proposals for much smaller schemes; and</p> <ul style="list-style-type: none"> <li>The Council should make particular efforts to encourage Neighbourhood Groups in non-parish areas in order for them to become set up as Neighbourhood Forums and to undertake Neighbourhood Planning.</li> </ul>		

**APPENDIX 2  
SCRUTINY COMMISSION FOR RURAL COMMUNITIES  
DRAFT WORK PROGRAMME 2012/13**

**Updated: 23 May 2012**

<b>Meeting Date</b>	<b>Item</b>	<b>Progress</b>
<b>18 June 2012</b> <i>Draft report 31 May</i> <i>Final report 7 June</i>	<b>Review of 2011/12 and Future Work Programme</b> To review the work undertaken during 2011/12 and to consider the future work programme of the Committee <b>Contact Officer: Paulina Ford</b>	
<b>16 July 2012</b> <i>Draft report 28 June</i> <i>Final report 5 July</i>		
<b>17 September 2012</b> <i>Draft report 30 Aug</i> <i>Final report 6 Sept</i>		
<b>19 November 2012</b> <i>Draft report 1 Nov</i> <i>Final report 8 Nov</i>		
<b>14 January 2013</b> <i>Draft report 27 Dec</i> <i>Final report 3 Jan</i>	<b>Educational Attainment in Rural Areas</b>  <b>Contact Officer: Jonathan Lewis</b>	

## APPENDIX 2

Meeting Date	Item	Progress
9 or 21 January 2012 (Joint Meeting of the Scrutiny Committees and Commissions)	<p><b>Budget 2013/14 and Medium Term Financial Plan</b></p> <p>To scrutinise the Executive's proposals for the Budget 2013/14 and Medium Term Financial Plan.</p> <p><b>Contact Officer: John Harrison/Steven Pilsworth</b></p>	
26 March 2013 <i>Draft report 8 March</i> <i>Final report 15 March</i>		

### Items to be programmed in:

- Flood Management - Contact Officer: Julia Chatterton
- Community Centres and Village Halls – What support is available for their development in communities – Kasia Chiva
- Housing Allocation – how are local residents catered for in housing allocation – Adrian Chapman
- Disability issues in Rural Areas – Bryan Tyler / Leonie McCarthy
- Localism and what does that mean for Rural Areas – Simon Machen
- Community Safety – what is happening in Rural Areas – Gary Goose
- Community Action Plans
- Affordable Housing in Villages
- Superfast Broadband
- School Bus Pick up Points in Rural Locations – update report
- Making Villages Energy Sustainable – further report



<b>SCRUTINY COMMISSION FOR RURAL COMMUNITIES</b>	<b>Agenda Item No. 5</b>
<b>18 JUNE 2012</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Report Author** – Paulina Ford, Senior Governance Officer

**Contact Details** – 01733 452508 or email paulina.ford@peterborough.gov.uk

### **FORWARD PLAN OF KEY DECISIONS – 1 JUNE – 30 SEPTEMBER 2012**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Commission identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Commission with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Commission wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 A new version of the Forward Plan will be issued on 15 June and copies will be tabled at the meeting.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 JUNE 2012 TO 30 SEPTEMBER 2012**



## FORWARD PLAN OF KEY DECISIONS - 1 JUNE 2012 TO 30 SEPTEMBER 2012

During the period from 1 June 2012 To 30 September 2012 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

**Energy from Waste Facility and associated works and services - KEY/01JUN/12**  
**Street Lighting Efficiency Programme (2012/13 and 2013/14) and Street Lighting Column Replacement Programme (2012/13) - KEY/02JUN/12**  
**Opportunity Peterborough Business Plan - KEY/03JUN/12**  
**Roundabout Junction 5 and Boongate West Widening Scheme - Contract Award - KEY/04JUN/12**  
**Rolling Select List - Independent Fostering Agencies - KEY/01JUL/12**

<b>JUNE</b>						
<b>KEY DECISION REQUIRED</b>	<b>DATE OF DECISION</b>	<b>DECISION MAKER</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>REPORTS</b>
<p><b>Sale of surplus former residential care home - Eye - KEY/01OCT/11</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member for Resources, to negotiate and conclude the sale of a former care home now surplus to requirement - The Croft, Eye.</p>	June 2012	<b>Cabinet Member for Resources</b>	Sustainable Growth	Consultation will take place with the Cabinet Member, & Ward councillors, as appropriate	Simon Webber Capital Receipts Officer Tel: 01 733 384545 simon.webber@peterborough.gov.uk	A public report will be available from the Governance team one week before the decision is taken.
<p><b>Section 75 agreement with Cambridgeshire and Peterborough Foundation Trust - KEY/03OCT/11</b> To approve the section 75 agreement with CPFT for the provision of mental health services.</p>	June 2012	<b>Cabinet Member for Adult Social Care</b>	Health Issues	Internal and external stakeholders as appropriate.	Terry Rich Executive Director Adult Social Services (interim) Tel: 01 733 758444 terry.rich@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

<p><b>Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11</b> To approve the new policy for September 2012.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Education, Skills and University</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and public consultation</p>	<p>Isabel Clark Head of Assets and School Place Planning Tel: 01733 863914 isabel.clark@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
<p><b>Traffic Signals LED Project - award of contract - KEY/03SEP/11</b> Contract to replace all traffic signal head lamps in Peterborough with LED Heads.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate</p>	<p>Amy Wardell Team Manager - Passenger Transport Projects Tel: 01733 317481 amy.wardell@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Cowgate Enhancement Scheme - KEY/05JAN/12</b> To award the contract to undertake engineering works as part of the Cowgate Enhancement Scheme.</p>	<p>June 2012</p>	<p><b>Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</b></p>	<p>Sustainable Growth / Strong and Supportive Communities</p>	<p>Relevant internal and external stakeholders</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p><b>All Saints Junior School - Extension of Age Range - KEY/03FEB/12</b> To commission a new all through Voluntary Aided Primary School to enable the extension of the age range of All Saints Junior School.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Education, Skills and University</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal stakeholders as appropriate.</p>	<p>Alison Chambers Principal Assets Officer (Schools) Tel: 01733 863975 alison.chambers@peterborou.gh.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
<p><b>Award of a Framework for Temporary Staff for Children's Services - KEY/04MAR/12</b> To expand the current framework for temporary staff to support Children's Services improvement following the Ofsted inspection.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Children's Services</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders as appropriate including social care staff.</p>	<p>Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborou.gh.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Section 75 Agreement with NHS Peterborough for Drugs and Alcohol Services - KEY/05MAR/12</b> To approve the 75 agreement with NHS Peterborough for the transfer of funds for the provision of Adult drugs and alcohol services.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Community Cohesion and Safety</b></p>	<p>Health Issues</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Adrian Chapman Head of Neighbourhood Services Tel: 01733 863887 adrian.chapman@peterborou.gh.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p><b>Award of Contract - Bus Shelter Provision and Maintenance - KEY/01APR/12</b> Award of contract for the provision, installation, cleaning and maintenance of Bus Shelters.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	<p>Sustainable Growth</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Darren Deadman Travel Information and Monitoring Officer Tel: 01733 317464 darren.deadman@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Award of Transport Contracts - KEY/02APR/12</b> To award contracts for Mainstream, Special Educational Needs and Children in Social Care.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Education, Skills and University</b></p>	<p>Sustainable Growth</p>	<p>Internal departments as appropriate.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Moy's End Stand Demolition and Reconstruction - KEY/03APR/12</b> Award of Contract for the Demolition of the Moy's End Stand and Reconstruction</p>	<p>June 2012</p>	<p><b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Internal and External Stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>



<p><b>Clare Lodge – additional four lounge areas - KEY/04APR/12</b> To award the contract for the construction of four new lounge areas.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Children’s Services</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal stakeholders as appropriate</p>	<p>Sharon Bishop Assets Officer Tel: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Energy Services Company - KEY/05APR/12</b> To consider potential future developments of energy related products</p>	<p>June 2012</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Environment Capital</p>	<p>Internal and external stakeholders.</p>	<p>John Harrison Executive Director-Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Organic and Food Waste Treatment Services Contract - KEY/01MAY/12</b> To Award a contract for Organic and Food Waste Treatment Services.</p>	<p>June 2012</p>	<p><b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b></p>	<p>Sustainable Growth</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Amy Nebel Recycling Contracts Officer Tel: 01733 864727 amy.nebel@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team on week before the decision is taken.</p>

<p><b>Bridge Street Public Realm Improvements - KEY/02MAY/12</b> To award the contract to undertake engineering works as part of the Bridge Street Public Realm Improvement works.</p>	<p>June 2012</p>	<p><b>Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</b></p>	<p>Sustainable Growth</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 452303 andrew.edwards@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Energy from Waste Facility and associated works and services - KEY/01JUN/12</b> To appoint a preferred bidder and award the contract for an energy from waste facility along with associated works and services.</p>	<p>June 2012</p>	<p><b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b></p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Margaret Welton Principal Lawyer (Special Projects/Waste 2020) Tel: 01733 452226 margaret.welton@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Street Lighting Efficiency Programme (2012/13 and 2013/14) and Street Lighting Column Replacement Programme (2012/13) - KEY/02JUN/12</b> To approve the award of a contract for Street Lighting Works.</p>	<p>June 2012</p>	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Sally Savage Senior Project Support Worker sally.savage@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p><b>Opportunity Peterborough Business Plan - KEY/03JUN/12</b> To approve the Business Plan for Opportunity Peterborough for 2012/13.</p>	<p>June 2012</p>	<p><b>Cabinet</b></p>	<p>Sustainable Growth</p>	<p>Relevant internal and external stakeholders.</p>	<p>Neil Darwin Director of Economic Development neil.darwin@opportunitypeterborough.co.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Roundabout Junction 5 and Boongate West Widening Scheme - Contract Award - KEY/04JUN/12</b> To approve the award of a contract for construction of the Roundabout Junction 5 and Boongate West Widening Scheme to the successful Midlands Highways Alliance (MHA) contractor (tbc).</p>	<p>June 2012</p>	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	<p>Environment Capital</p>	<p>Consultation on scheme was carried out in 2010 /11 Financial Year and budget allocated in the Medium Term Financial Strategy for implementation in the 2012/13 Financial Year.</p>	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<b>JULY</b>						
<p><b>KEY DECISION REQUIRED</b></p>	<p><b>DATE OF DECISION</b></p>	<p><b>DECISION MAKER</b></p>	<p><b>RELEVANT SCRUTINY COMMITTEE</b></p>	<p><b>CONSULTATION</b></p>	<p><b>CONTACT DETAILS / REPORT AUTHORS</b></p>	<p><b>REPORTS</b></p>

<p><b>Rolling Select List - Independent Fostering Agencies - KEY/01JUL/12</b> To approve the list for independent fostering agencies.</p>	<p>July 2012</p>	<p><b>Cabinet Member for Children's Services</b></p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Wendi Ogle-Welbourn Assistant Director for Strategy, Commissioning and Prevention  wendi.ogle-welbourn@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Consultation on the Review of the Older Peoples Accommodation Strategy and options for the future of Care Homes in Peterborough - KEY/02JUL/12</b> – To approve the consultation on the outcomes of the review of the Older Peoples Accommodation Strategy and options for the way forward.</p>	<p>July 2012</p>	<p><b>Cabinet</b></p>	<p>Scrutiny Commission for Health Issues</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Tim Bishop, Assistant Director Strategic Commissioning.  Tim.bishop@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

## AUGUST

There are currently no Key Decisions scheduled for August.

## SEPTEMBER

There are currently no Key Decisions scheduled for September.

**CHIEF EXECUTIVE'S DEPARTMENT** Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications  
Strategic Growth and Development Services  
Legal and Governance Services  
Policy and Research  
Economic and Community Regeneration  
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

**STRATEGIC RESOURCES DEPARTMENT** Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Strategic Improvement  
Strategic Property  
Waste  
Customer Services  
Business Support  
Shared Transactional Services  
Cultural Trust Client

**CHILDRENS' SERVICES DEPARTMENT** Bayard Place, Broadway, PE1 1FB

Safeguarding, Family & Communities  
Education & Resources  
Strategic Commissioning & Prevention

**OPERATIONS DEPARTMENT** Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management, Passenger Transport)

Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Tourism)

Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion, Neighbourhood Management)

Operations Business Support (Finance)

**ADULT SOCIAL CARE DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1FA**

Care Services Delivery

Strategic Commissioning

Performance, Quality and Information